



*Chancellor Park Primary School  
Brook End Road South  
Chelmsford  
Essex  
CM2 6PT*

*Headteacher: Mrs C Mills*

8<sup>th</sup> September 2014

Dear Parents

I am pleased to be able to forward you a menu of clubs which we will be running this term before and after school. You will notice that for this term there are no lunchtime clubs, this is to allow us to fully implement the new free-school meal initiative for key-stage 1. We aim to commence lunchtime clubs again the spring term once the pupils have adapted to the new times and lunchtime arrangements.

If your child would like to attend any of the clubs please tick the appropriate box/es and return to the school office by Friday, the 12<sup>th</sup> September so that we can form the registers.

Some popular clubs may require a rota, in this case you will hear back from the lead teacher via letter explaining the planned start date for your child. Otherwise please assume (unless otherwise stated or prior contact) that all clubs start week beginning Monday 22nd September (Monday week), for both internal and externally run clubs. Clubs that run before school will run from 8.30am-9.00am, after school clubs run from 3.30-4.15pm/30pm, with the exception of German on a Monday which will finish at 4.00pm. Homework club is open to all pupils in year 1-6 and pupils need to inform Miss Self the day before if they wish to attend, this is not designed as a club which they have to attend every week.

The children will be registered into their clubs and we ask that you let the lead teacher know directly if your child is unable to attend a club for any reason. Children need to be collected promptly from the main school office following after school clubs. Siblings of children attending a club must be collected at the normal time and are not to be left at school until the end of club time please.

During the autumn term we give Class R the chance to settle into school, and then from the spring term onwards we welcome them to also choose and attend the clubs with the rest of the school.

All of the staff clubs are free of charge to the children to attend, the external clubs e.g. Pass and Gymnastics incur a charge – see separate correspondence attached.

Should you have any queries with regard to any of the above or below please do not hesitate to come into the school office to ask.

Yours sincerely

Mrs Mills  
Headteacher

**Tel: 01245 465250**

**e-mail: [admin@chancellorpark.essex.sch.uk](mailto:admin@chancellorpark.essex.sch.uk)**

**Fax: 01245 463087**

*Striving to provide a primary school experience our pupils can treasure forever...*





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*Please make your selection from the menu below and ensure that your form is returned to school by Friday 12<sup>th</sup> September in order for us to form the club registers.*

Name:

Class:

Day	Club	Times	Lead Teacher/Staff/Governor/ External Agency	Available to class...	Please tick to indicate your preference/s
Monday	German	3.30-4.00	Mrs Hawkridge	3,4,5,6	
Tuesday	Sign Language	8.30-9.00	Mrs Wells	1,2	
Tuesday	Fabric Painting	3.30-4.15	Mrs Manji	5,6	
Tuesday	Pass Football	3.30-4.30	Outside Agency	1,2,3,4	
Tuesday	Recorders	3.30-4.15	Miss Goodwin	2,3	
Tuesday	Dodge ball	3.30-4.15	Mrs North & Mr Lole	1,2	
Tuesday	Creative Club	3.30-4.15	Mrs Power & Mrs Milbourn	1,2	
Tuesday	Computer Coding Club	3.30-4.15	Mr Hobart	6	
Tuesday	Homework	3.30-4.15	Miss Self	1,2,3,4,5,6	
Wednesday	All Stars Oblivion	3.30-4.30	Outside Agency	2,3,4,5,6	
Wednesday	Chelsea	3.30 – 4.30	Outside Agency	5,6	
Wednesday	Choir	3.30 – 4.15	Mrs Crick	3,4,5,6	
Wednesday	Book Club	3.30 – 4.15	Mrs Sawyer	6	
Thursday	Country Dancing	8.30 – 9.00	Mrs Eve & Mrs Elwell	3,4,5,6	
Thursday	Cross Country	8.30 – 9.00	Miss Crow & Mrs Podd	3,4,5,6	
Thursday	Gymnastics	3.30 – 4.30	Outside Agency (Letter to follow)	1,2	

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